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HARYANA GOVERNMENT

GENERAL ADMINISTRATION DEPARTMENT
(RESEARCH UNIT)

Notification

The 13th November, 2024

No. 4/14/2024-RU. — The Governor of Haryana is pleased to notify the following “Good Governance Awards” Scheme to incentivise the employees who deliver and exhibit extraordinary and innovative work.

1.	SHORT TITLE AND COMMENCEMENT: i. This Scheme may be called the Haryana Good Governance Award Scheme 2024 (<i>Haryana Sushaasan Puraskaar Yojana 2024</i>). ii. This Scheme shall come into force with effect from the date of notification in the official gazette.
2.	EXTENT OF APPLICATION: This Scheme shall be applicable to all employees of all Departments, Boards, Corporations, Statutory Authorities, Missions, Societies, Institutes, Universities, Public Sector Undertakings under the Government of Haryana which is owned and controlled by Government of Haryana, who have done extraordinary and innovative work in the specified fields.
3.	DEFINITIONS: In this Scheme, unless the context otherwise requires — a. ‘Award’ means any award admissible under this Scheme; b. ‘Employee’ means employee of any Service Group i.e., Group A, B, C & D (excluding Administrative Secretaries, Head of Departments and All India Service Officers) and contractual manpower engaged from Haryana Kaushal Rozgar Nigam Ltd., HARTRON, District IT Society or under the Outsourcing Policy. c. ‘Empowered Committee’ means the committee constituted by Government to recommend candidates for the Good Governance Awards for this Scheme; d. ‘District Level Empowered Committee’ means a committee of the following for each district: i. Deputy Commissioner – ex-officio chairperson ii. Superintendent of Police (or, Deputy Commissioner of Police, Headquarters) iii. Additional Deputy Commissioner – member-secretary iv. Any other official(s) co-opted by the chairperson

	<p>e. ‘Governance Day’ means the 25th December of every year on the birthday of former Prime Minister, Shri Atal Bihari Vajpayee;</p> <p>f. ‘Government’ means the General Administration Department of Haryana Government (in Research Unit);</p> <p>g. ‘Organisation’ means any Department, Board, Corporation, Statutory Authority, Mission, Society, Institute, University, Public Sector Undertaking under the Haryana Government which is owned and controlled by Government of Haryana;</p> <p>h. ‘Scheme’ or ‘Yojana’ means the Haryana Good Governance Award Scheme (<i>Haryana Sushaasan Puraskaar Yojna</i>);</p>
4.	<p>OBJECTIVE OF THE SCHEME: The objective of the Scheme is to promote “Good Governance” and awarding employees who, through their innovations and special efforts, promote “Good Governance” in the state.</p>
5.	<p>GOOD GOVERNANCE AWARDS: The awards will be given at two levels of administrative units, i.e. State Level Awards and District level Awards</p> <p>1. State Level Flagship Scheme Awards shall consist of the following:</p> <ol style="list-style-type: none"> a. A Trophy; b. Appreciation Certificate signed by the Chief Secretary, Government of Haryana. (A copy could be placed in Service Book of employee, through the Administrative Secretary, concerned); c. Cash Reward for State Level Flagship Scheme Award (for the entire team, irrespective of number of employees): <ol style="list-style-type: none"> i. Cash prize of Rs. 51,000/- per flagship scheme d. Note: The cash reward is to be distributed among the team members of the winning team in equal proportion, irrespective of rank or status. <p>2. State Level Awards shall consist of the following:</p> <ol style="list-style-type: none"> a. A Trophy; b. Appreciation Certificate signed by the Chief Secretary, Government of Haryana. (A copy could be placed in Service Book of employee, through the Administrative Secretary, concerned); c. Cash Reward for State-level award (for the entire team, irrespective of number of employees): <ol style="list-style-type: none"> i. 1st prize of Rs. 51,000/- ii. 2nd prize of Rs. 31,000/- iii. 3rd prize of Rs. 21,000/- d. Note: The cash reward is to be distributed among the team members of the winning team in equal proportion, irrespective of rank or status. <p>3. District Level Awards shall consist of the following which shall be granted at each District Headquarter by the Deputy Commissioner of the district.</p> <ol style="list-style-type: none"> a. A Trophy; b. Appreciation Certificate signed by the Divisional Commissioner of the division under which the district falls, on the recommendation of the Deputy Commissioner of the district. (A copy could be placed in Service Book of employee, through the Deputy Commissioner of the district); c. Cash Reward for District-level award (for the entire team, irrespective of number of employees): <ol style="list-style-type: none"> i. 1st prize of Rs. 31,000/- ii. 2nd prize of Rs. 21,000/- iii. 3rd prize of Rs. 11,000/- d. Note: The cash reward is to be distributed among the team members of the winning team in equal proportion, irrespective of rank or status. e. Note: The trophy, appreciation certification will be provided by the Deputy Commissioner of the district, using own budget available. The budget for cash award will be reimbursed by General Administration Department to each Deputy Commissioner.

	<p>4. Maximum Number of Awards:</p> <p>a. State Level Flagship Scheme Awards: up-to a maximum of 6 flagship schemes</p> <p>b. State Level Awards: Six Awards, as follows:</p> <p>i. Three for State Level (One Award for 1st position, One Award for 2nd position and One Award for 3rd position)</p> <p>ii. Three for top-three performing districts (One Award for district on 1st position, One Award for district on 2nd position and One Award for district on 3rd position) based on the scoring parameter given in Annexure – B.</p> <p>c. District Level Awards: Three in each District (one each for 1st, 2nd & 3rd position)</p>
<p>6.</p>	<p>APPLICATION FOR AWARDS AND EVALUATION:</p> <p>1. The applications can be submitted in any of the subject areas indicated in Annexure A.</p> <p>2. The ‘Empowered Committee’ (<i>for State Level Awards</i>) and the ‘District Level Empowered Committee’ (<i>for District Level Awards</i>) shall be empowered to receive applications directly, or through a portal made for this purpose, or through the department (<i>concerned</i>).</p> <p>3. The Government shall be competent to nominate the State-Level Flagship schemes, and the Administrative Secretary (<i>concerned</i>) shall be competent to recommend the names of employees within the State Level Flagship scheme so nominated.</p>
<p>7.</p>	<p>THE INDICATIVE LIST OF SECTORS AND SUBJECT AREAS:</p> <p>The Indicative list of Sectors, Sub-Sectors and Subject Areas are provided at Annexure-A.</p>
<p>8.</p>	<p>PROCEDURE FOR APPLICATION</p> <p>i. Submission of online application on the URL Portal <i>haryanagoodgovernanceawards.haryana.gov.in</i>, or manually directly to the “Empowered Committee” or the “District –Level Empowered Committee”</p> <p>ii. The employee is allowed to submit advance copy of their success story in advance through portal as well as through regular dak.</p> <p>iii. The last date for submission of Applications to the ‘Empowered Committee’ and ‘District Level Empowered Committee’ shall be 5th December, 2024.</p> <p>iv. The Finalization of the recommendations for the Awards by Government (for State-Level Flagship Schemes), ‘Empowered Committee’ (for State Level Awards) and ‘District Level Empowered Committee’ (for District Level Awards) will be done, preferably before 10th December, 2024.</p> <p>Note:- The dates may be revised by the General Administration Department its own level with the approval of Chief Secretary to Government, Haryana.</p>
<p>9.</p>	<p>FORMAT OF APPLICATIONS:</p> <p>1. The applicants can be individual employees and / or teams and / or officers or group of employees.</p> <p>2. The applicant can submit their applications to “Head of Office” or “Head of Department” or “Administrative Secretary”, who will then forward the applications to ‘Empowered Committee’ or ‘District Level Empowered Committee’.</p> <p>3. There shall be no specific format for the application for the Award, however, the applicants shall submit the following Information along-with the Application:</p> <p>a. Project Statement of not more than 200 words, containing details of the Programme/ Initiative, Strategies Adopted in Implementation, Period of Implementation, Exceptional Achievements and Outcomes, Positive Impact, Scalability and Sustainability</p> <p>b. Presentation (in Power-point format of up-to 10 slides)</p> <p>c. Payee Code as per HRMS (if allotted by NIC)</p> <p>d. Name</p> <p>e. Designation</p> <p>f. Place of Posting/ Deployment.</p>
<p>10.</p>	<p>SHORTLISTING FOR AWARD:</p> <p>1. The Government (for State-Level Flagship Schemes), ‘Empowered Committee’ (for State Level Awards) and ‘District Level Empowered Committee’ (for District Level Awards) shall be competent to short-list candidates for up-to three times the number of awards to be given.</p>

	2. The Government (for State-Level Flagship Schemes), 'Empowered Committee' (for State Level Awards) and 'District Level Empowered Committee' (for District Level Awards) shall be competent to call any of the applicants for a presentation, or interview, if it so desires, to assess the suitability of the application for an award.
11.	COMPETENT AUTHORITY FOR APPROVAL The competent authority for the approval of awards shall be 1. Government of Haryana, for the State-Level Flagship Schemes and State Level Awards 2. Deputy Commissioner of the concerned District for District level awards.
12.	INTERPRETATION, RELAXATION AND REMOVAL OF DOUBT: For Interpretation or Removal of any doubt, the matter may be referred to the Government.

VIVEK JOSHI,
Chief Secretary to Government, Haryana,
General Administration Department.